

Member Communities

Towns of
Adams
Boylston
Florence
Harrisburg
Lewis
Leyden
Lorraine
Martinsburg
Montague
Osceola
Pinckney
Redfield

Rodman
Turin
West Turin
Williamstown
Worth

Villages of
Adams
Constableville
Lyons Falls
Port Leyden
Turin



Executive Committee

ROGER TIBBETTS, *Chair*
DOUGLAS DIETRICH, *Vice Chair*
CARLA BAUER, *Secretary*
IAN KLINGBAIL, *Director*
STEPHEN BERNAT, *Director*
PAULETTE WALKER, *Director*
FRAN YERDON, *Director*

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CTHC Executive Committee Meeting Minutes 3/21/2025

The meeting was held at the Harrisburg Town Hall. The meeting was called to order at 7:05 p.m. by Chairman R. Tibbetts. Also present for the meeting were Doug Dietrich, Vice Chairman; Steve Bernat, Director; Fran Yerdon, Director; Paulette Walker, Director; and Angie Kimball, Circuit Rider.

Denali Dietrich was at the meeting to be interviewed for the position of Associate Circuit Rider. Denali's resume was reviewed and Chairman Tibbetts started with a brief history of the CTHC and how we operate, as well as the requirements of an Associate Circuit Rider contract. Several questions were asked of Denali, and she answered the same. She is currently in college and working part-time at another job and would be available to start covering meetings in May, with some initial town visits in April to see what things are like if she is hired. She has some experience on the RACOG student board and has interviewed some local officials for a government class.

Minutes: The minutes of January 23, 2025, Executive Committee meeting were reviewed by the Committee. A motion was made by D. Dietrich (Martinsburg) and seconded by F. Yerdon (Osceola) to accept the minutes. All were in favor (see attached minutes).

Reports: **A) Financial Report** – Chairman R. Tibbetts (Rodman) presented the financial report as of February 28, 2025. Year-to-Date Carry Over - \$30,768.68; Receipts to date - \$1,410.47; Distributions to Date - \$1,703.61; Net Funds Available - \$30,475.54. A motion was made by F. Yerdon (Osceola) and seconded by P. Walker (Boylston) to accept the report as presented. All were in favor (see attached report). The proposed dues structure going forward, and the circuit rider comparison were reviewed as well (see attached).

B) Reports of Towns – A. Kimball (CR) presented the report of the Towns and reviewed the pertinent information for each (see attached report).

Old Business: **A) Spring Meeting-Beth Retirement Ideas** – A. Kimball (CR) checked out Steak and Brew and Tim Fargo, catering for pricing and date availability. The decision was made to go

with Tim Fargo providing catering for the event at the 3G Firehall on April 29th. Speaker ideas included Lewis County, Tim Hunt or the new County Highway Super; possibly Kristin from Naturally Lewis/Chamber of Commerce or possibly someone to speak of the West Leyden school closure/building reuse. Ideas for a gift for Beth Steria-Rush for her retirement are a quilt or tapestry. A motion was made by S. Bernat (Harrisburg) and seconded by F. Yerdon (Osceola) to spend up to \$150 on a retirement gift for Beth to be presented at the fall meeting as she won't be back in town for the spring meeting. All were in favor.

B) Any Other Old Business - none

New Business: **A) 2025 Goals** – The goals were reviewed and amendments offered (see attached draft). A motion was made by D. Dietrich (Martinsburg) and seconded by R. Tibbetts (Rodman) to accept the goals as amended for presentation to the full council for approval. All were in favor.

B) Officers for 2025 – All of the members present at the meeting were amenable to remaining in their current offices on the executive committee. A. Kimball (CR) will verify that the remaining two directors would like to run for office again, prior to the spring meeting.

D) Any Other New Business – A. Kimball (CR) reported for the Tug Hill Commission that their new strategic plan had been adopted by the Commissioners at Monday's Commission meeting (see attached). She also reported the planning department has some work on Martinsburg's comp plan and Port Leyden's first zoning law starting soon, in addition to the other ongoing projects with the CTHC towns and villages.

- F. Yerdon (Osceola) talked about landowners' clear cutting of forest lands more frequently in his town and wondered if anyone else was hearing about this issue (no one else has been hearing about this issue). He also talked about fire department and ambulance issues and wondered if these were common and most towns and villages were dealing with issues with this.

-R. Tibbetts (Rodman) moved to offer a contract for an Associate Circuit Rider position to Denali Dietrich, seconded by P. Walker (Boylston). All were in favor. A. Kimball will get the paperwork started for the contract and get Ms. Dietrich whatever other documentation is needed.

With no more business before the committee a motion was made by F. Yerdon (Osceola) and seconded by R. Tibbetts (Rodman) to adjourn the meeting at 7:58 pm. All were in favor.