

Member Communities

Towns of
Adams
Boylston
Florence
Harrisburg
Lewis
Leyden
Lorraine
Martinsburg
Montague
Osceola
Pinckney
Redfield

Rodman
Turin
West Turin
Williamstown
Worth

Villages of
Adams
Constableville
Lyons Falls
Port Leyden
Turin

Website: tughillcouncil.com



Executive Committee

ROGER TIBBETTS, *Chair*
DOUGLAS DIETRICH, *Vice Chair*
CARLA BAUER, *Secretary*
IAN KLINGBAIL, *Director*
STEPHEN BERNAT, *Director*
PAULETTE WALKER, *Director*
FRAN YERDON, *Director*

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CTHC Executive Committee Meeting Minutes 8/6/2024

The meeting was held at Rodman Town Hall. The meeting was called to order at 7:16 p.m. by Chairman R. Tibbetts. Also present for the meeting were Doug Dietrich, Vice Chairman; Fran Yerdon, Director; Ian Klingbail, Director; Steve Bernat, Director; Paulette Walker, Director; Matt Johnson, Tug Hill Commission and Angie Kimball, Circuit Rider.

Minutes: The minutes of the March 4, 2024, Executive Committee meeting were reviewed by the Committee. A motion was made by D. Dietrich (Martinsburg) and seconded by P. Walker (Boylston) to accept the minutes. All were in favor (see attached minutes).

Reports: A) Financial Report – Chairman R. Tibbetts (Rodman) presented the financial report as of June 30, 2024. Year-to-Date Carry Over - \$32,666.36; Receipts to date - \$13,885.38; Distributions to Date - \$8,849.56; Net Funds Available - \$37,702.18. A motion was made by S. Bernat (Harrisburg) and seconded by F. Yerdon (Osceola) to accept the report as presented. All were in favor (see attached report). The proposed dues structure going forward, and the circuit rider comparison were reviewed as well (see attached).

B) Reports of Towns – A. Kimball (CR) presented the report of the Towns and reviewed the pertinent information for each (see attached report).

Tug Hill Commission Topics: A) Interviews for New Staff- M. Johnson (THC) reported that they are looking to hire three new positions – a planner, a circuit rider for Salmon Rivers and North Shore Councils of Governments, and a Local Government Specialist. They have interviews set up for Thursday and Friday of this week.

B) Annual Meeting – The THC annual meeting will be September 19th in Port Leyden. The invitations for this are out now.

C) Commission Strategic Plan – They are working on updating the plan now. The staff retreat in April was with a facilitator who helped with a SWOT exercise. If the executive committee has ideas for things that they think should be included, send them in. The draft of the new plan should go out to the COGs this late fall/early winter.

D) Pending Commission Board Appointment – They are trying to get a new person appointed for the Lewis County vacancy. There are also two existing members needing re-appointment by the Senate.

E) Planning Updates – Matt (THC) reported that they are working with Florence (solar), Lewis (zoning), Leyden (zoning), Redfield (zoning), West Turin (zoning), Rodman (comp plan), Turin (solar), C’Ville (first zoning law), with Harrisburg (zoning) and Williamstown (first zoning law) starting soon.

F) Any Other Tug Hill Updates –None

Old Business: A) Cooperative ZBA – The draft IMAs to split into two boards are done and out to most of the towns for review. Once any edits are made the final draft will go out for review and approval with the new board starting in January 2025.

B) Any Other Old Business - none

New Business: A) Associates 2024 – A. Kimball (CR) reported the word of mouth, announcements and info on the website has not brought in any applications yet. She had information about advertising on the online Linking Lewis County site, which was \$20/week or \$75/month to run in the Help Wanted section only and \$60/week or \$200/month to run in the Help Wanted section and along the sidebar. The price to advertise in the Watertown Daily Times last time was very high and didn’t produce any candidates. She also looked at New Junky and that was also more expensive than Linking Lewis County and needed a certain kind of ad (see attached printed emails with prices and options). The board discussed the various options, and a motion was made by D. Dietrich (Martinsburg) and seconded by I. Klingbail (Lewis) to advertise on Linking Lewis County at the \$200/month price option. All were in favor.

B) Fall Meeting – The board discussed the fall meeting and dinner and selected a tentative date of September 26th at the Steak and Brew, with the backup locations, if they facility is not available of the Tug Hill Hideaway or Florence Hotel. They would like to have Laird Petrie speak about what help he can provide to the communities under the Commission’s contract with him. A. Kimball (CR) will work on setting things up.

C) 2025 Budget – The 2025 proposed budget was presented by Chairman R. Tibbetts (Rodman) and discussed by the Board, with some changes made to the original proposal following the discussion. A motion was made by R. Tibbetts (Rodman) and seconded by F. Yerdon (Osceola) to present the budget as amended for 2025 to the Council (see attached drafts). All were in favor.

D) Any Other New Business – The board discussed the RPTL 480a issues that continue to increase, and they will ask K. Malinowski (THC Executive Director) to report on the subject at the fall meeting. They also discussed the minimum maintenance roads issue, current hot spots and Lorraine’s progress with the new state legislation.

With no more business before the committee a motion was made by F. Yerdon (Osceola) and seconded by R. Tibbetts (Rodman) to adjourn the meeting at 8:06 pm. All were in favor.