

# Town of Harrisburg

## Meeting Minutes of the Town Board

**Meeting Date:** 7-13-2004

**Meeting Start Time:** 7:35 P.M.

**Roll call was as follows:**

Supervisor, Norman Roof Sr.- Present  
Deputy Supervisor, John Englehart Deputy Supervisor - Present  
Councilwoman, Charlotte Wheeler - Present  
Councilwoman, Tammy Tanner - Present  
Councilman, Bruce Snyder - Present  
Councilman, David Chase - Present  
Town Clerk, Cathryn Hosmer – Present  
Highway Superintendent, Terry Snyder - Present

**Also attending were:** Allyn Wheeler, Jeanne Wooding (CTHC)

**Pledge of Allegiance**

**Privilege of the floor:** None

**Standing Committee reports:**

**Budget & Finance:** They had a special meeting on 7-12-04 to discuss the highway budget.

**Building & Grounds:** The parking lot was discussed. Well was discussed and Bruce said the well needs pumping just to see how much water per minute is in the well. Flagpole was discussed.

**Economic Development & Empire Zone Administrative Board (EZAB):** Conference call with NYSERDA.

**Public Safety & Emergency Management:**

**Public Relations & Communications:** Tammy Tanner reported that she is working on sending out postcards so we can have correct mailing addresses, e-mail, telephone numbers and 911 nos.

**Highway Superintendent's Report:** Terry paving Humphrey, Sweet Road, Theiser, Miles Sq., and the O'Brien Roads to cut down on dust. The grader is now fixed. Plan's for the next month will be working on the Miles Sq. Road. The mower that Terry had schedule for mowing the roadside the county sold it.

**Highway vouchers approved for payment:** Voucher Numbers H7-04-01 through H7-04-24 listed on Abstract number AH7-2004 in the amount of \$30,835.97 were audited by the board and approved for payment by the Town Supervisor. Motion was made by Councilwoman Charlotte Wheeler and seconded by Councilmen David Chase. All in favor Ayes All Nays None

**General Fund vouchers approved for payment:** Vouchers Numbers G7-04-01 through G7-04-07 listed on Abstract number AG7-2004 in the amount of \$697.44 were audited by the board and approved for payment by the Town Supervisor. Motion was made by Councilwoman Tammy Tanner and seconded by Councilmen David Chase. All in favor Ayes All Nays None

**Capital Construction Fund vouchers approved for payment:** Voucher Number CC 7-01 listed on Abstract number ACC 7-2004 in the amount of \$150.00 were audited by the board and approved for payment by the Town Supervisor. Motion was made by Councilmen Bruce Snyder and seconded by Councilmen David Chase. All in favor Ayes All Nays None

**Cooperative Tug Hill Council Report (CTHC):** Jeanne Wooding was here and reported the Tug Hill Council is now working on a resource inventory. This would help small towns prepare a comprehensive plan.

**Town Clerk's Report:** Motion was made by Councilmen David Chase and seconded by Councilwoman Charlotte Wheeler to accept and file the town clerk report of 7-13-2004. All in favor Ayes All Nays None

**Town Justice's Report:** Motion was made by Councilmen Bruce Snyder and seconded by Councilmen David Chase to accept and file the town justice report of 7-13-2004.  
All in favor Ayes All  
Nays None

**Town Supervisor's Report:** Motion was made by Councilwoman Tammy Tanner and seconded by Councilwoman Charlotte Wheeler to accept and file the town supervisor's report of 7-13-2004.

All in favor: Ayes All

Nays None

**Prior Meeting Minutes:** Motion was made by Councilwoman Tammy Tanner and seconded by Supervisor Norman Roof to accept and file the minutes of 5-11-04.

All in favor Ayes All Nays None

Motion was made by Councilwoman Tammy Tanner and seconded by Supervisor Norman Roof to accept and file the minutes of 6-08-04.

All in favor: Ayes All Nays None

Generator was started 7-13-04.

**Action Items:**

<b>Action</b>	<b>Responsible</b>	<b>Due</b>
Call paving company about sealing and covering blacktop driveway.	Bruce-or-Allyn	8-10-04
Call Brown's for recommendation on well.	Bruce	8-10-04
Look into mowing road sides	Norman & Terry	8-10-04
Get someone to come and talk to us about Inter-municipal cooperation	Jeanne Wooding	8-10-04
Get bids on office window for Terry	Bruce	8-10-04
Understand why Capital Construction Fund balance does not agree with the Capital Savings account balance.	Norman	8-10-04

**Resolution #32-2004** Transfer \$200.00 from A1990.4 (contingent) to A7510.4 (historian expense)

Motion by Councilwoman Tammy Tanner seconded by Supervisor Norman Roof

All in favor Ayes Councilwoman Tammy Tanner

Councilmen Bruce Snyder

Supervisor Norman Roof

Councilwoman Charlotte Wheeler Abstain

Nays Councilmen David Chase

**Resolution #33-2004** Approve resolution to secure bids for window in Terry's proposed office to the south side of building. Motion made by Councilwoman Tammy Tanner and seconded by Councilmen Bruce Snyder. All in favor Ayes All Nays None

**Resolution #34-2004** Application for Lewis Cty Youth Grant Motion made by Councilmen David Chase and seconded by Councilmen Bruce Snyder. All in favor Ayes All Nays None

**Resolution #35-2004** FEMA/SEMO payment to acct DA51304 (machinery expense). Motion made by Councilmen David Chase and seconded by Councilwoman Tammy Tanner.

All in favor: Ayes All Nays None

Resolution #36-2004 Case of history books to the Lewis County Historical Society. Motion was made by councilwoman Tammy Tanner and seconded by Councilwoman Charlotte Wheeler.

All in favor Ayes All Nays None

Deputy Supervisor John Englehart was here and talked about the reclassification of the roads and why we need the roads reclassified.

Town Historian Charlotte Wheeler is busy compiling information about the History of Harrisburg. She has been to the Lewis Cty. Historical Society and will have reports on her findings. Charlotte asked the board to consider taking her Historian wages and put it in her expense acct.

Adjourn at 11:07 P.M.

Respectfully submitted,

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Cathryn Hosmer, Town Clerk